Louisiana Archives and Manuscripts Association Annual Meeting 2019

The Louisiana Archives and Manuscripts Association annual meeting will take place on Friday, October 25, 2019 at Louisiana University at Lafayette, located at 104 E. University Circle, Lafayette, Louisiana. The meeting will be held in room 315 of Harry L. Griffin Hall.

To register for the meeting, please fill out the attached PDF registration form and return it to LouisianaArchivists@gmail.com. Deadline for registration is **October 11, 2019**

Accommodations

A block of rooms has been reserved for our annual meeting at the Hilton Garden Inn, located at 2350 West Congress Street, Lafayette, Louisiana. See below for discounted rates and reservation procedures.

Double Queen and Single Rooms @ $94.00 + tax (11.07%) per night

Self-parking, wireless internet, refrigerator, and an in-room Kureig Brewer are included in this price.

Reservation Procedures

You can make reservations by simply calling the hotel at 337.291.1977 and using the group code LAMA19 or online at:

Terms and Cutoff

There are a limited number of rooms, so first come first serve for this rate. This room block will be reserved until **October 3, 2019**. Any reservations made after the cut-off date will be on a space and rate availability basis.

Additional Area Accommodations

Doubletree by Hilton hotel
1521 W Pinhook Rd, Lafayette, LA 70503

Hampton inn and suites
1910 S College Rd, Lafayette, LA 70508

Residence Inn by Marriott Lafayette Airport
128 James Comeaux Rd, Lafayette, LA 70508
https://www.marriott.com/hotels/travel/lftri-residence-inn-lafayette-airport/?scid=bb1a189a-fec3-4d19-a255-a54ba596febe2

Fairfield Inn & Suites by Marriott Lafayette South
1606 W Pinhook Rd, Lafayette, LA 70508
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Parking

Conference parking will be on the 3rd floor of the Girard Park Circle Parking Tower. The address is: 138 Girard Park Circle. Parking is free for the conference, but only on the 3rd floor. Parking on any other floor of the Girard Park Circle Parking tower costs $5.00 for the first 2 hours, and $1 for every additional hour.

Lunch

All conference attendees are encouraged to explore the many food options in Lafayette on their own! There will be a short list of some of the Gaines Center and Special Collections faculty and staff’s favorite restaurants in the welcome packets!

Questions? Comments? Requests?

Contact Cheylon at (337)482-1848 or drop her a line at cheylon.woods@louisiana.edu
8:00-9:00 – Registration, Coffee, Assorted Pastries, Fruit

9:00-9:15 – Opening Remarks: Cheylon Woods, Vice-President of LAMA

9:15-9:45 am – Session 1: Queer Archives in Louisiana: About the LGBT+ Archives Project

The LGBT+ Archives Project is a grassroots archiving organization focused on the preservation of LGBT+ history in Louisiana. This presentation outlines the origins and history of the LGBT+ Archives Project of Louisiana, the collective’s focus and how this organization helps other repositories and institutions interested in preserving LGBT+ history.

Presenters: Frank Perez, President of LGBT+ Archives Project

9:45-10:00 am – Break

10:00:10:30 am – Session 2: Privacy and Public Archives: Dealing with Sensitive Materials in Special Collections

Archivists aim to make research and manuscripts accessible to the public. However, accessibility becomes tricky when donors or institutions enforce limitations. Sometimes limitations need to be enforced, especially when dealing with sensitive information such as personally identifiable information (PII), unpublished works, and student records. Redactions and restrictions may be necessary in these situations, but archives find this difficult to accomplish because of the size of the collections, results from previous accession practices, and the lack of staff and resources. The Special Collections department at Edith Garland Dupré Library, University of Louisiana at Lafayette is addressing this problem and following protocols to protect sensitive information from being released, while staying true to the accessibility mantra. This presentation will cover the department’s situation, the steps being taken for restricting and redacting, and future plans to ensure security and privacy of sensitive materials.

Presenter: Zackary Stein, Head of Special Collections, University of Louisiana at Lafayette
10:30-11:15 – Session 3: Let’s Discover Louisiana Together: The Louisiana Digital Library as Community Effort

This presentation will include an introduction of the Louisiana Digital Library (LDL), including an overview of current LDL content and membership. Special attention will be paid to the partnership model of the LDL as well as future directions for this important resource.

Presenters: Scott Ziegler, Head of Digital Programs and Services, Louisiana State University Libraries

11:15-12:45 – Lunch on your own

Please see handout of our favorite restaurants in your folder.

1:00-1:30 -  Session 4  Challenges of Higher Education Records Management

This presentation will focus on some issues a records manager encounters in a university or college setting. Key issues discussed in this presentation include locating misplaced documents, grouping unlike records, retaining undated records, the complications of “well-intentioned” record keeping practices, adapting to lethargy towards records management and a lack of motivation and time to improve records management procedures within the institution.

Presenters: Felicia Burse, Administrative Coordinator, Louisiana Tech University

1:30-2:00 – Session 5: Implementing ArchivesSpace at Tulane University Special Collections

This presentation outlines efforts made by collection management and reference services to effectively implement the use of ArchivesSpace for both archives staff and patrons. Because users are the fundamental reason for archival description, implementing new modes for discovery requires collection management and reference services to collaborate on access and use priorities. Presenters will share their strategies for navigating change, identifying challenges that AS presents for reference staff, promoting ArchivesSpace buy-in for both staff and patrons, and developing goals for a user-focused future.

Presenters: Lori Schexnayder, Tulane University Special Collections Reference Services
Althea Topek, Tulane University Special Collections Collections Management

2:00-2:15 – Break

2:15-3:15 – Business Meeting: Nolan Eller, President of LAMA

3:45- 4:45 – Tours of the University of Louisiana at Lafayette Special Collections and Ernest J. Gaines Center

The Ernest J. Gaines Center, Cajun and Creole Music Collection and the University Archives will be offering tours of their repositories, which are all located on the 3rd floor of the Edith Garland Dupré Library
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University of Louisiana at Lafayette, Harry L. Griffin Hall room 315

Special Thanks to Our Sponsors and Supporters

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